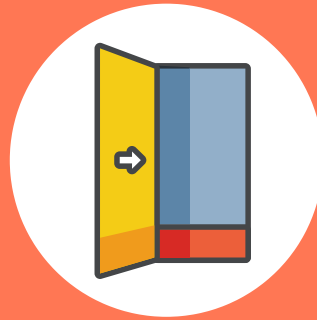


# RETURNING TO RICHMOND'S HOPE

How we plan to keep everyone safe



**Track and Trace Info  
Taken**



**Contactless  
Door Entry**



**Temperature Check  
on Arrival**



**Handwashing on Arrival  
in Session Room**



**Sanitising Stations  
Throughout Office**



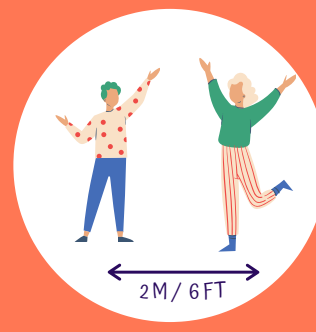
**All Rooms Deep Cleaned  
Before Reopening**



**Any Sign of Symptoms -  
Postpone Sessions**



**Session Feedback Delivered  
Online/Telephone**



**All Appointments Will  
Follow Social Distancing  
Guidelines**