

Richmond's Hope

A Bereavement Project for Children



Payroll Giving Form

Donating through your payroll is one of the most valuable and easiest ways in which you can make a regular donation to Richmond's Hope. Regular donations enable us to plan for the future and secure in the knowledge that we have guaranteed income. Your donations will help us to continue to support bereaved children and young people from Edinburgh and the Lothian's.

1. Please print out this form, fill it in and pass it to your payroll or personnel department. Please also send a copy to:

Kelley Scoular, Office Manager, 227-228 Niddrie Mains Road, Edinburgh, EH16 4PA

2. Your Details

Full Name (Mr/Mrs/Miss/Ms) _____

Home Address _____

_____ Postcode _____

Home Telephone _____

Home Email _____

3. Employers Details

Company Name _____

Company Address _____

_____ Postcode _____

Work Telephone _____

Work Email _____

National Insurance Number _____

Employee Number _____

I wish to donate the following amount tax free from my salary to Richmond';

Weekly [] Monthly [] (please tick as appropriate)

£5 [] £10 [] £15 [] £20 [] £50 [] £100 [] Other amount £ []

I confirm my understanding that no further tax is recoverable on this gift.

Signature _____ Date _____

I understand that Richmond's Hope will hold and use the data provided for me for administration purposes only, and to keep me informed of its activities and for occasional fundraising appeals. If you prefer not to be contacted in the future please tick this box [].

Thank you for helping us to support bereaved children and their families.

A Richmond Craigmillar Church Project

227-229 Niddrie Mains Road, Edinburgh, EH16 4PA

Tel/Fax: 0131 661 6818

Email: info@richmondshope.org.uk Website: www.richmondshope.org.uk

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